**MAVMA GUIDELINE (GL01.2023)**

**GUIDELINE FOR THE MEMBERSHIP IN THE**

**MALAYSIAN VETERINARY COUNCIL (MVC)**

1. **Introduction**

This guideline is to complement the Veterinary Surgeons Act 1974, section 3, subsection (d) and (e). The Malaysian Veterinary Council (MVC) has requested the Malaysian Veterinary Medical Association (MAVMA) to facilitate the appointment of members to the Malaysian Veterinary Council (MVC) by suggesting potential candidates *(ref: DVS.MVM/KP/JLD.III(50), dated: 7th April 2025, view* ***APPENDIX 1****)*.

To this effect, MVC has requested MAVMA to suggest the following:

1. **FIVE (5)** candidates registered under Part I of the Second Schedule under the Veterinary Surgeons Act 1974, AND
2. **FIVE (5)** candidates registered under Part II of the Second Schedule under the Veterinary Surgeons Act 1974

As the membership of the Council changes in September every 3 years, the nomination period will be open in **January** of the nomination year.

1. **Criteria**
2. The nominee must be:
3. Malaysian citizen.
4. Active member of the Malaysian Veterinary Medical Association (MAVMA) or a MAVMA special interest group, or an active member of affiliate professional veterinary associations
5. Have valid Annual Practicing Certificate.
6. No Criminal Record and Disciplinary Misconduct against the Veterinary Surgeons' Guide to Professional Conduct and Ethics 2016 and the Veterinary Surgeons' Act 1974.
7. Nomination Form

The nominee must fill out and submit the form by the **20th April 2025** to the MAVMA office at:

**Malaysian Veterinary Medical Association**

No. 10-1, Jalan Sierra 10/2

Bandar 16 Sierra

47120 Puchong,

Selangor

Or email to secretary@mavma.org.my or call MAVMA office at 012-6127101 for any inquiries.

1. The selected nomination will be put forward to MVC for their further action.
2. **The Nomination Process**

Each nominee must provide the following:

1. A complete Nomination form (refer to **Form 1, MAVMA Nomination form**), which must be supported and **signed** by **TWO (2) referees** who are registered veterinary surgeons and active members of MAVMA or an affiliate professional veterinary association.
2. Passport-sized photograph (JPEG format)
3. Personal statement outlining their reasons for nomination.
4. Professional CV
5. A copy of current membership certificate from MAVMA or an affiliate professional veterinary association
6. A copy of MVC registration certificate
7. A copy of current Annual Practicing Certificate (APC)
8. Any other supporting documents
9. **Screening Process**

The Executive Committee of MAVMA will be responsible to screen the nomination, and invite the nominees for an interview, if necessary, to verify the submitted information and documents. **All** short-listed nominees will be forwarded to MVC for consideration. The EXCO is not obliged to disclose the screening process and all decisions made are final.

1. **Roles of the Representatives in Malaysian Veterinary Council (MVC) to the Associations**
   1. The selected candidate **may** be responsible to:
      1. Facilitate communication between the veterinary fraternity and the Council.
      2. Provide updates on ***general matters*** concerning legislation, rules, and guidelines from Council.
      3. Provide updates on the latest statistics of registered veterinary surgeons in Malaysia.
   2. The annual updates **may** be submitted to MAVMA before the MAVMA AGM. The report will be published in the MAVMA annual report.

***FORM 1***

***MVC COUNCIL MEMBER 2025-2028 APPLICATION FORM***

**1. PERSONAL DETAIL**

COLOR PHOTO

(JPEG)

|  |  |
| --- | --- |
| **REPRESENTATION**  *(Please circle 1)* | **PART I / PART II** |
| **SALUTATION**  *(Kindly state)* | E.G., TAN SRI/ DATUK/DATO’/PROF/DR ETC. |
| **FULL NAME** |  |
| **IC NUMBER** |  |
| **HOME ADDRESS** |  |
| **WORK ADDRESS** |  |
| **HANDPHONE NUMBER** |  |
| **OTHER CONTACT NUMBER** |  |
| **PERSONAL EMAIL ADDRESS** |  |
| **OTHER EMAIL ADDRESS** |  |

**2. QUALIFICATION**

|  |  |  |
| --- | --- | --- |
| YEAR | QUALIFICATION | INSTITUTION |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

(*KINDLY MAKE ATTACHMENTS IF NECESSARY*)

**3. MVC REGISTRATION DETAILS**

|  |  |
| --- | --- |
| DATE OF REGISTRATION |  |
| REGISTRATION NUMBER |  |
| ANNUAL PRACTISING CERTIFICATE NUMBER |  |

**4. VETERINARY ASSOCIATIONS DETAILS**

|  |  |
| --- | --- |
| NAME OF ASSOCIATION | MEMBERSHIP DETAILS / POSITION |
|  |  |
|  |  |
|  |  |

(*KINDLY MAKE ATTACHMENTS IF NECESSARY*)

**5. WORKING HISTORY**

|  |  |
| --- | --- |
| **TIME PERIOD** | **WORK DETAILS** |
|  |  |
|  |  |
|  |  |

(*KINDLY MAKE ATTACHMENTS IF NECESSARY*)

**6. REFEREES**

|  |  |  |
| --- | --- | --- |
| 1. | Name with salutation |  |
| I.C Number |  |
| MVC Reg No. |  |
| Valid APC Number |  |
| Email and Contact Number |  |
| Association |  |
| Position |  |
| Supporting Statement for applicant: | |
| 2. | Name with salutation |  |
| I.C Number |  |
| MVC Reg No. |  |
| APC Number |  |
| Email and Contact Number |  |
| Association |  |
| Position |  |
| Supporting Statement for applicant: | |

**7. APPLICANT’S PERSONAL STATEMENT (maximum 500 words).**

**8. APPLICANT’S DECLARATION**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Full name), \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (IC number), hereby declare that the details and information given above and in my resume are complete and true to the best of my knowledge. I hereby also declare that I do not have any criminal records / conviction or other disciplinary misconduct against the Veterinary Surgeons Guide to Professional Conduct and Ethics 2016 and Veterinary Surgeons Act 1974. In case any information given in this application proves to be false or incorrect, this application will be deemed void.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Signature)

**(FULL NAME OF APPLICANT)**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*The Malaysian Veterinary Medical Association (MAVMA) shall not be held responsible for any rejection by Malaysian Veterinary Council (MVC) due to incomplete form submission.

***MAVMA office used only***

Date of application received: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of application vetted: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of submission to MVC: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**APPENDIX 1**

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AI-generated content may be incorrect.

A document with a signature

AI-generated content may be incorrect.